**Party Supplies**

You are to host and plan a Kids’ Party for your cousin’s 7th birthday. Use the party supplies to plan your party.

Kids expected to come to party= 30 (supplies need to be enough for each kid)

Budget $300.00

**Assignment:**

1. Create an Excel document to keep track of your prices.
2. Excel document needs the following categories:
	1. Item, price per item, # you will purchase, total cost for that item
		1. Type each item and its price
3. Create a formula to calculate each items price:
	1. In each items active cell for the “total cost for that item”-
		1. Insert “=”, then click on the first cell in your equation, insert your operation “\*”, then click on the second cell, enter
4. Subtotal the total expense of your party at the bottom.
5. Add a title and images to your document.
6. Put a Border around your information.
7. Fill a color in for your labels. Preferably a lighter color so you can see the text.

**PARTY SUPPLIES**

Cake $15.00

Cupcakes $0.20/ea.

Apples $0.30/ea.

Hotdogs $1.10/ea.

Burgers $2.25/ea.

Juice boxes $0.65/ea.

Bananas $0.20/ea.

Sodas $1.75/ea.

Party Hats $0.35/ea.

Ice Cream Bars $0.95/ea.

Popsicles $0.75/ea.

Balloons $0.35/ea.

Bubble toys $0.50/ea.

Wacky glasses $2.00/ea.

Party bags $0.20/ea.

Party horns $1.25/ea.

Beads Necklaces $0.75/ea.

Candy $0.50/ea.